



DISTANCE LEARNING COMMITTEE

MINUTES FOR FEBRUARY 26, 2008

Members Attending

X	Barry Andrews		Dwight Ayle	X	Terri Beam, co-chair		Meghan Chen
X	Deb Distant	X	Mary Johnson	X	Paul Kittle	X	Jim Smith
X	Kerry Stern, co-chair	X	Dale Vickers	X	Jill Wilkerson		Asma Raja

Guests: Shanti Atashpoush,, Carol Webster

Item	Discussion/Comments	Outcome
IT	Dale Vickers introduced his new Assistant Director, Shanti Atashpoush. She will manage the academic support team.	Information only.
DL Course Enrollments	Kerry Stern announced that enrollment in DL classes for Spring semester looked good. Carol Webster said there are currently 8 students enrolled in her first section of STDY 85C and 15 in her second section.	A flyer was distributed announcing the new STDY 85C online-supported class.
Blackboard Update	<p>Kerry discussed the Blackboard update problem and said the Snapshot process between ICCIS and the Blackboard server had not been updating since last Wednesday.</p> <p>Kerry and Vic Belinski met with Matt Lord on February 21 to discuss the Blackboard contract renewal.</p>	<p>Dwight Ayle and IT are working with Blackboard to find a solution to the Snapshot problem.</p> <p>Two quotes for a new contract were requested from Blackboard - one based on using credit FTE and another combining credit and non-credit FTE.</p>
POD Workshops	Mary Johnson reported that several POD workshops will be offered in the Spring 2008 semester including three pedagogy, basics and advanced Bb, and Orientation to Certification of Online Teaching. Two new courses have been added: "Introduction to Podcasting" and "Online Learning Experience."	Information only.
Web Efforts Task Force	Members of the task force include Terri Beam, Vic Belinski, Clarence Brown (CB), Deb Distant, Michelle Grimes-Hillman, Rich Patterson, and Mary Johnson. CB expressed concern with overuse or misuse of *.mtsac.edu websites. Vic announced there will be a skeleton of the Luminus faculty portal on March 10 and plans to go live in January 2009. There is a pilot project involving the Library where web pages have to go through a standard approval.	Details for the pilot project may be obtained from Deb Distant. Meetings will continue this semester. Faculty focus groups will be formed to give input on the content and format of the faculty portal.

Online Counseling Update	Jim Smith demonstrated the Mt. SAC Online Orientation web pages.	Information only.
Other a. Flex Day b. Projects c. Requests	a. Mary gave a one-hour presentation on DL support, including Blackboard, to the Business Division on Flex Day. b. Terri suggested two projects: <ul style="list-style-type: none">• Development of a new DL Strategic Plan• Individualized Study on Success and Retention c. Terri has requested space on the Mt. SAC server for podcast audio files. Mary has requested portable audio recording devices for the upcoming podcasting workshop.	Kerry will bring the current DL Strategic Plan to the next meeting. Terri will work with Shanti on details and support for the podcasting workshop for faculty.
Next Meetings	Tuesdays, 1:05 – 2:35 p.m., LTC-261: March 11, 25; April 8, 22; May 13, 27	

Cc: Curriculum & Instruction Council