



DISTANCE LEARNING COMMITTEE

MINUTES FOR APRIL 27, 2010

Members Attending:

X	Shanti Atashpoush	X	Terri Beam, co-chair	X	Meghan Chen, co-chair	X	Will Daland	X	Mike Dowdle
X	Tamra Horton	X	Mary Johnson	X	Paul Kittle		Charles McGruder	X	Rich Patterson
X	Carol Webster	X	Jill Wilkerson		Student (vacant)				

RECOMMENDATIONS

Recommendation	Rationale/Background
None.	

COURSE REVIEW

Course ID	Title	Submitted By	Action/Comments
None.			

MINUTES

Item	Discussion/Comments	Outcome
Review of Minutes	April 13, 2010.	Approved.
ITAC Update	Paul updated the committee on items that ITAC is currently addressing – revision of AP 3720, an online directory of faculty and strategic use of campus technologies (including Blackboard). As Paul is the DLC representative on ITAC, he will take ideas and recommendations from the committee to ITAC.	Information only.
Academic Senate Update	The draft of the Distance Learning Committee 2010 Update to AS was reviewed and revised.	Terri will submit the final draft of the AS Update to Michelle Grimes-Hillman by April 30 th .
Bb Focus Group	Carol is creating an anonymous survey for the Blackboard Focus Group course, which will be accessible through self-enrollment. A discussion board will also be included, with two different forums – one for Bb users and another for non-Bb users. Mike, Shanti, and Paul volunteered to assist Carol in working on the focus group survey and forum questions.	<ul style="list-style-type: none"> • Tamra will send survey questions and the survey she wrote for the GPS event to Carol. • Carol will email the enrollment instructions to the DLC. • Task group will add questions and topics to survey and discussion forums. • Discussion on this topic will continue at next meeting.
CMS Opportunities	To explore other course management systems, it may be possible for a couple instructors, who are scheduled to teach in the Summer Intersession, to use Desire 2 Learn. DLC agreed that two experiences are needed – sandboxes and teaching live courses. Mike would be interested for summer, and Carol, Tamra, and Mary are interested for fall.	Meghan will determine if the opportunity is available for Fall semester. She will also talk to Vic regarding support that may be needed.
DL Course Amendment Form	Discussion of the revised form was tabled until the next meeting.	Information only.
Future Meetings	Tuesday, May 11, 25 1:05 – 2:35 p.m., LTC-261	