



Classified Professional Development Committee

Tuesday, June 27, 2017

11:00 am – 12:30 pm

Bldg.6, Room 144

Minutes

Attendance:

<input type="checkbox"/> John Casper	<input type="checkbox"/> Cesar Castañeda	<input checked="" type="checkbox"/> Ruben Flores	<input checked="" type="checkbox"/> Lianne Greenlee	<input checked="" type="checkbox"/> Marlyn Lanuza	<input checked="" type="checkbox"/> John Lewallen
<input checked="" type="checkbox"/> Bill Rawlings	<input type="checkbox"/> CSEA 262 FT (Vacant)	<input type="checkbox"/> CSEA 262 PT (Vacant)			
Guest(s): <input type="checkbox"/>				<input checked="" type="checkbox"/> Brenda Dial (Minutes)	

Item	Purpose	Outcome
Welcome	<ul style="list-style-type: none"> Review Agenda Review and approve minutes 	<ul style="list-style-type: none"> Minutes <ul style="list-style-type: none"> April 25, 2017 – Approved May 30, 2017 – Approved
POD	<ul style="list-style-type: none"> C&T Final 2016-17 Budget Report 	<ul style="list-style-type: none"> C&T Final 2016-17 Budget Report <ul style="list-style-type: none"> Handout given Per PDC's review of 2016-17 C&T activity: <ul style="list-style-type: none"> The allocation maximum will be increased to \$1800 going forward Group applications will be introduced Funding will be set aside for industry specific, mandatory training (e.g. IT, Graphic Design, etc.) C&T Packet Follow-Up Evaluation will now be mandatory or future requests will be denied; Evaluation's will now be done online
CPDC	<ul style="list-style-type: none"> Membership Purpose & Function Workgroup Report Out <ul style="list-style-type: none"> Criteria Development 	<ul style="list-style-type: none"> Membership <ul style="list-style-type: none"> Sandra Bollier, CSEA 262 President, to appoint Marlene Espina possibly as CSEA 262 F-T Representative <ul style="list-style-type: none"> John to bring up Diana Dzib option during CSEA 262 Executive Board for final appointment decision




Classified Professional Development Committee

Tuesday, June 27, 2017

11:00 am – 12:30 pm

Bldg.6, Room 144

Minutes

		<ul style="list-style-type: none"> ○ Should Supervisor Representative remain as part of CPDC Structure moving forward? <ul style="list-style-type: none"> ▪ Decision was made to eliminate Supervisor Representative based on the changes in the structure of the College ▪ Supervisor Representative Seat to be listed as vacant moving forward, until seat officially eliminated • Purpose & Function <ul style="list-style-type: none"> ○ Draft Goals discussed and updated <ul style="list-style-type: none"> ▪ Goal Area 2 modified to now read: "Great Staff Retreat will be extending into ongoing Learning Opportunities" and "Partnering with Professional Learning Team to included Classified in Academy" ▪ Will be sent to PDC for review • Workgroup Report Out <ul style="list-style-type: none"> ○ Criteria Development <ul style="list-style-type: none"> ▪ POD Activity Proposal Form draft handed out, reviewed and approved ▪ All Professional Growth Benefit Criteria approved <p>Homework: Brenda  Update CPDC Draft Goals and give to Lianne to present to PDC</p>
<p>Professional Growth Benefit (PGB)</p>	<ul style="list-style-type: none"> • Classified Professional Growth Benefit Memo Review • Requests for PGB: <ul style="list-style-type: none"> ○ AB 540 DREAM Ally Training ○ Campus Community Emergency Response Team (C-CERT) Training ○ Campus Community Emergency Response Team (C-CERT) Training: 	<ul style="list-style-type: none"> • Classified Professional Growth Benefit Memo Review <ul style="list-style-type: none"> ○ Handout given ○ Reviewed and modified <ul style="list-style-type: none"> ▪ Check box added to form that reads: "I verify that I attended this activity on non-working time.*" ▪ Will go live once update made • Requests for PGB:



Classified Professional Development Committee

Tuesday, June 27, 2017

11:00 am – 12:30 pm

Bldg.6, Room 144

Minutes

	<ul style="list-style-type: none"> Emergency Communications o Campus Community Emergency Response Team (C-CERT) Training: Traffic and Crowd Control Management o LD 130/EQ 130 Leading for Equity o New Employee Welcome (NEW) Series 	<ul style="list-style-type: none"> o AB 540 DREAM Ally Training <ul style="list-style-type: none"> ▪ <i>Approved for 6.0 hours</i> o Campus Community Emergency Response Team (C-CERT) Training <ul style="list-style-type: none"> ▪ <i>Approved for 18.0 hours</i> o Campus Community Emergency Response Team (C-CERT) Training: Emergency Communications <ul style="list-style-type: none"> ▪ <i>Approved for 4.0 hours</i> o Campus Community Emergency Response Team (C-CERT) Training: Traffic and Crowd Control <ul style="list-style-type: none"> ▪ <i>Approved for 4.0 hours</i> o LD 130/EQ 130 Leading for Equity <ul style="list-style-type: none"> ▪ <i>Approved for 8.0 hours</i> o New Employee Welcome (NEW) Series <ul style="list-style-type: none"> ▪ <i>Approved for 8.0 hours</i> <p>Homework: Brenda @ Update Classified Professional Growth Benefit Memo</p>
<p>CPD-Day</p>	<ul style="list-style-type: none"> • Workgroup Report Out 	<ul style="list-style-type: none"> • Tabled
<p>Great Staff Retreat</p>	<ul style="list-style-type: none"> • Report Out 	<ul style="list-style-type: none"> • Report Out <ul style="list-style-type: none"> o Tabled o Per Lianne, event photos and data need for POD Website <p>Homework: Bill @ Follow-up with Carol re: Great Staff 2017, and find out who may have photos from event</p> <p>Homework: John @ Will provide Great Staff 2016 photos</p>



Classified Professional Development Committee

Tuesday, June 27, 2017

11:00 am – 12:30 pm

Bldg.6, Room 144

Minutes

		AGENDA @ Great Staff 2017 Report Out @ Great Staff 2018 Format Discussion @ Great Staff 2018 Dates
2017-18 Meeting Dates	<ul style="list-style-type: none"> Review current meeting schedule 	<ul style="list-style-type: none"> Review current meeting schedule <ul style="list-style-type: none"> Draft handout given Dates approved <p>Homework: Brenda @ Send out meeting request to all CPDC Members</p>
Open Forum	<ul style="list-style-type: none"> Any additional information to add or discuss 	<ul style="list-style-type: none"> Lianne brought up possibly going back and reviewing 2016-17 POD activities to see if any of them would be eligible for PGB <ul style="list-style-type: none"> It was decided that the CPDC Workgroup would be resurrected beginning September 2017 to review these activities <p>Homework: Brenda @ Send out meeting request for CPDC Workgroup</p>

Next CPDC Workgroup Meeting: September 12, 2017 (6-144)

Next CPDC Meeting: July 25, 2017 (6-144)

Future Agenda Items: