

FACILITIES ADVISORY COMMITTEE

MEETING NOTES

FEBRUARY 8, 2016 10:00 A.M. – 12:00 P.M.

PRESENT:

Andi Fejeran Sims, Director, Student Life
Ashley Gallegos, Facilities Planning & Management (Notes)
Grace Hanson, Director, Disabled Student Services Program & Services
Eric Kaljumagi, Professor, Learning Assistance, Math
Gary Nellesen, Director, Facilities Planning & Management
Marc Ruh, Professor, Physical Education

ABSENT:

Bill Eastham, Director, Technical Services
Ronnie Escoto, Student Representative, Student Life
Mika Klein, Facilities Sr. Planner, Facilities Planning & Management
Denise Lindholm, Executive Assistant to the President/CEO and Board of Trustees
Katherine MacDonald, Administrative Specialist II, Counseling Department
Joumana McGowan, Executive Dean, Instruction
Justin Ott, Grounds Equipment Operator, Grounds

GUESTS:

Rene Jimenez, Associated Student President

SUMMARY OF DISCUSSION:

1. REVIEW OF PREVIOUS MEETING NOTES / MEETING HANDOUTS

- A. The notes from November 2nd, December 14th 2015, and January 11th 2016 were distributed for review at this time no additional comments or updates were provided.
- B. HPI Architecture was the selected firm for the Student Success Center RFP
- C. The following handouts were reviewed and discussed:
 - Project Budget Report: Please see item 2.
 - Master Project List (DRAFT): Please see item 4

2. PROJECT BUDGET REPORT

- A. Report Overview:
 - Gary Nellesen reviewed the handout which is presented to the Citizen's Oversight Committee. This report provides an overview of project budgets and allocations.
 - The objective of this report is to provide fiscal transparency.
 - Measure R funds have been fully expended. The remaining Measure R report will be closed out this 2015-16 fiscal year and an updated report will be provided at the August, 2016 meeting.
 - Measure RR Series C was issued in August, 2015. These funds have been allocated for the Business Computer Technology project.
 - Measure RR Ban funds should be available in 2017.

3. UPDATE ON MAJOR PROJECTS

A. Energy Projects:

- Parking Lot G: Due to severe congestion in parking Lot G a pedestrian and vehicle access will be added near the east side entrance exiting out of the lot. This project is to be completed by summer 2016.
- TES: The project is on schedule and the structural shoring is under way.

B. Parking Structure: The project continues to remain on hold. Funds being held for the project have been returned for reallocation. Planning for future parking is still required.

C. Athletics Complex East: The project is facing budget concerns. Budget, scope, and schedule is to be reviewed.

D. Food Services: It was noted that even though the project was built to code compliance, it was not designed with a universal design perspective. The ramp to the west of the building and the coffee shop entrance were noted as problematic.

- Originally access issues would have been addressed with the design of the Gateway Plaza. Due to the hold on the Parking Structure this plaza area was not developed and alternative access options are now required.
- The group agreed it would be beneficial to pursue hiring a universal design consultant to review future project drawings in addition to DSA. The intent would be to prevent future access oversites

E. Business Computer Technology: The project may have a potential \$300K change order due to water line relocation. The water lines may need to be relocated as the depth of the existing lines were not consistent.

F. Temporary Spaces:

- Bldg. 45 Athletics Modular: is being submitted to DSA this week. The modular is anticipated to be installed by the end of the summer 2016.

G. West Parcel Solar: The project did not receive a temporary restraining order and is moving forward. We are continuing to work with various agencies to finalize the required permits.

4. MASTER PROJECTS LIST

A. This list confidential document was reviewed in detail. This first draft is comprised of proposed Facilities Measure RRR Bond projects.

B. The Board will provide direction on which projects will be determined and then the identified will undergo a budget review. Projects will additionally be reviewed for State funding eligibility.

- This list will be used to help determine projects to be included in the upcoming Facilities Master Plan.
- Gary asked the group to send him any significant projects that may need to be included to this list prior to the March Board meeting. The group discussed adding the following projects:
 - Wildlife Sanctuary Outdoor Classroom.
 - Campus Wide Improvements.

5. STUDENT SERVICES PLANNING

A. A major planning effort currently is underway. Mika and project manager Carol Minning are meeting weekly with key Student Services users to coordinate the various needs, which include:

- Immediate needs – where to locate newly hired staff with no designated space.
- Long term staffing needs.
- Future growth.

B. Building 16E, Equity Center is expected to arrive in December, 2016.

Future Meetings

Monday, March 14, 2016, 10:00 a.m. - 12:00 p.m.

Monday, April 11, 2016, 10:00 a.m. - 12:00 p.m.

Monday, May 9, 2016, 10:00 a.m. - 12:00 p.m.