

## FACILITIES ADVISORY COMMITTEE

### MEETING NOTES

MARCH 13, 2017, 10:00 – 12:00

- PRESENT:** Ashley Gallegos, Construction Projects Specialist, Facilities Planning & Management (Notes)  
Brian Moon, Student Representative, Student Life  
Eric Kaljumagi, Professor, Learning Assistance  
Gary Nellesen, Director, Facilities Planning & Management  
Katherine MacDonald, Administrative Specialist II, Counseling Department  
Marc Ruh, Professor/Assistant Athletic Director, Kinesiology, Athletics, and Dance Division  
Mika Klein, Sr. Facilities Planner, Facilities Planning & Management  
Ruben Flores, Grounds Equipment Operator, Grounds
- ABSENT:** Andi Fejeran Sims, Director, Student Life  
Bill Eastham, Director, Technical Services  
Executive Assistant to the President/CEO and Board of Trustees (TBD)  
Grace Hanson, Dean, Disabled Student Programs & Services and Student Health  
Joumana McGowan, Associate Vice President, Instructional Services
- GUESTS:** Kevin Owen, Assistant Director, Technical Services  
Rondell Schroeder, Procurement Specialist, Fiscal Services  
Teresa Patterson, Director Purchasing, Fiscal Services

### SUMMARY OF DISCUSSION:

#### 1. REVIEW OF PREVIOUS MEETING NOTES

The notes from the February 13<sup>th</sup> meeting were distributed for review. Gary provided the group the following update.

- A. Student Center Programming Update: CMPCT has approved the project scope and the design phase has been funded.
- Gary confirm that International Students will not be included into the programming of this building.
  - Audrey Yamagata-Noji, VP, Student Services and Bill Eastham, Director, Tech Services to review and make recommendations for staffing needs.

#### 2. 2017 PARKING & CIRCULATION MASTER PLAN (PCMP)

- A. Guests Teresa Paterson, Director of Purchasing and Rondell Schroeder, Procurement Specialist provided the group with an overview of the Request for Proposal (RFP) process for Environment Impact Services (EIR) for the Parking & Circulation Master Plan (PCMP).
- Purchasing will issue a revised schedule. The review period will be April 12<sup>th</sup> through April 18<sup>th</sup>.
  - Gary noted that as a portion of the project is to receive Federal funding the project will need to include National Environmental Policy Act (NEPA) requirements.
  - The project scope will include the Transit Center and the College's parking needs based on the Master Plan Growth Forecast data which is provided from the EFMP.

### 3. FINANCIAL UPDATE

- A. The proposal to sell \$90 M in BAN Series II and BAN Series III was approved at the March 7<sup>th</sup>, Board meeting.
- B. Funding will go towards the following projects:
- Business & Computer Technology
  - Athletics Complex East
  - Student Center
  - Scheduled Maintenance
  - Campus Wide Improvements
  - Construction Support Services

### 4. UPDATE ON MINOR CAPITAL PROJECTS

- A. Building 16E Equity Center: The site work/grading has begun. The modular is expected to be delivered in the summer of 2017 and is anticipating occupancy by the fall of 2017.
- B. Testing Center: The project in the design phase for a 4,000 square foot long term modular unit. The modular will be located east of Building 16E Equity Center.

### 5. UPDATE ON MAJOR CAPITAL PROJECTS

- A. Solar/West Parcel: The project is on hold awaiting the hearing for Mt. SAC's grading and zoning issues which is scheduled for March 7<sup>th</sup>, 2017.
- B. Athletics Complex East Phase I: The project is awaiting direction from the legal hearing on March 7<sup>th</sup>.
- C. Business & Computer Technology: A tour of the project will be conducted in May.
- Anticipating the installation of FF+E and A/V in November 2017.

### 6. STATE BOND FUNDED PROJECTS

- A. State funding for the FPP for the Physical Education Projects (PEP) Phase 2 (Kinesiology, Wellness, and Aquatic's) was approved.
- There were only five (5) approved projects on this year's governors list.
  - The funding for the project has not yet been received, once funding arrives the design work will commence.

### 7. MASTER PLAN UPDATE

- A. Gary and Mika provide the group with an overview of the data on the Master Plan Growth Forecast Update.
- This report reviews the logistics of campus growth as it pertains to State funding eligibility. Additionally the report examines the amount of construction work that can realistically be processed in a year.

### Future Meetings

Monday, April 10, 2017, 10:00 a.m. - 12:00 p.m.  
 Monday, May 8, 2017, 10:00 a.m. - 12:00 p.m.  
 Monday, June 12, 2017, 10:00 a.m. - 12:00 p.m.