

**FACILITIES ADVISORY COMMITTEE
MEETING NOTES**

**APRIL 8, 2019
10:00AM – 12:00PM**

- PRESENT:** Andi Fejeran Sims, Director, Student Life
Bill Asher, Assistant Director, Facilities Planning & Mgmt. (FPM)
Eric Kaljumagi, Professor, Learning Assistance
Grace Hanson, Dean, Access & Wellness
Joe Carbajal, Project Expert, Facilities Planning & Mgmt. (FPM) (Notes)
Johnny Jauregui, Lead Landscape, Facilities Planning & Mgmt. (FPM)
Kevin Owen, Assistant Director, Technical Services
Mark Fernandez, Web Support Services, IT
Mika Klein, Sr. Facilities Planner, Facilities Planning & Mgmt. (FPM)
Ron Bean, Director, Academic Technology, IT
Tom Mauch, Associate VP, Student Services
- ABSENT:** Gabriel Alfaro, Student Representative, Associated Students
Gary Nellesen, Director, Facilities Planning & Mgmt. (FPM)
Joumana McGowan, Associate Vice President, Instruction
Marc Ruh, Professor, Kinesiology & Athletics
Melissa Cone, Executive Assistant I, Fiscal Services
- GUESTS:** Carol Minning, Manager, Construction Projects, Facilities Planning & Mgmt. (FPM)
Doug Jenson, Associate Vice President, Administrative Services
Jose Valenzuela, Project Expert, Facilities Planning & Mgmt. (FPM)
Jared Bohonus, Associate, Ridge Landscape Architects
Woodward “Woody” Dike, Owner, Woodward Dike Associates

SUMMARY OF DISCUSSION:

Accreditation Standard IIIB. Facilities Resources: *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 2: DESIGNATED SMOKING AREAS
- ITEM 3: REQUESTS FOR PROPOSALS
- ITEM 4: MINOR PROJECTS
- ITEM 5: PLANNING ACTIVITIES
- ITEM 6: CENTRAL CAMPUS INFRASTRUCTURE
- ITEM 7: TREE REMOVAL PRESENTATION
- ITEM 8: PROJECT UPDATES

1. REVIEW OF PREVIOUS MEETING NOTES

- A. Deferred to next meeting.

2. DESIGNATED SMOKING AREAS (III B)

- A. Bill Asher stated that staff members across campus have been requesting that designated smoking areas be relocated. Bill would like the Facilities Advisory Committee to implement a process that staff members can follow in order to request that a current designated smoking area be relocated.
- Requests are currently coming in via SchoolDude and are in the queue waiting for a response.
 - The group believes that removal or location change requests should be addressed to the President’s Advisory Council (PAC).
 - Eric noted that the approved locations were negotiated with the unions and that he was a member of this past task force.
 - Any requests for changes would require consultation with the various constituent groups that would be involved—Campus Safety, students, faculty, staff, etc.
- B. Bill also stated that English as a Second Language (ESL) students often mistake the designated smoking area symbol to mean a “non-smoking area” area (*see symbols below*).



VS.



- The group believes that any changes in signage should also be reviewed by PAC.
- C. FAC noted that the Board of Governors of the California Community Colleges passed a resolution in 2018 that “supports the adoption and implementation of 100% smoke and tobacco-free policies at all 114 California Community Colleges and all 72 college districts.”
- a. If this occurs, then the issue is moot.
- D. Mika will contact the President’s Office to determine the best way to address these requests.

3. REQUESTS FOR PROPOSALS (RFP) (III B)

- A. Interior Design and Furniture, Fixtures, and Equipment (FF+E):
- Seven proposals were reviewed and four firms were interviewed on March 26, 2019.
 - The interview committee recommended all four firms: Berliner Architects, HMC Architects, Pal id Studio, and RACAIA Architecture and Interior Design.
- B. Materials and Geotechnical Soils Testing:
- Fourteen proposals were reviewed and interviews took place on March 27–28, 2019.
 - The interview committee recommended three firms: Converse Consultants, Twining Consulting, and Willdan Engineering.
- C. Mika stated a RFP will be created for Mechanical, Civil, and Electrical engineering in the future.
- The Facilities Advisory Committee will be responsible for reviewing these proposals and interviewing candidates.
 - The timeline for these proposals is to be determined by Gary Nellesen.

4. MINOR PROJECTS (III B)

- A. Lot D Classroom Modulars:
- Mika gave an overview of the Lot D Classroom Modulars project.
 - The existing 21-Series Modulars will be removed as part of the Central Campus Infrastructure project.
 - The parking Lot D “triangle” south of Building 28AB is being evaluated as a potential site for new DSA approved modulars that will replace the 21-Series Modulars.
- B. West Counseling Modular:
- Mika gave an overview of the West Counseling Modular project.

- The “Box Tree Forest” site north of the Mountie Café is being evaluated as the potential site for this new modular.
 - This modular will primarily house new offices for counselors.
- C. Facilities Modular:
- Mika gave an overview of the modular moving behind Buildings 46 and 47 for Facilities Planning and Management. This will be offices for additional staff.

5. PLANNING ACTIVITIES (IIIB)

A. Mamava Lactation Suites (Pods)

- Facilities Planning is currently verifying potential locations.
- The Pod has an open grid ceiling to accommodate sprinklers and meet the fire code, but if there is an upper level with a view into the Pod, users can be exposed. Privacy options are being explored; however, the best solution is a location with no direct view from an upper level.
 - Test fit layouts are being conducted to ensure that this is not a problem in any of the proposed locations.
- Mika reviewed a secondary effect of installing Mamava Lactation Pods across campus, which is providing adequate baby changing table spaces in nearby restrooms. The Pods are not created for, nor they can accommodate, diaper changing.
 - Restrooms with changing tables need to be in close proximity to the Pods, which may require updates or changes to public restrooms across the campus.
- The user group (#mountiemoms) is reviewing options and will recommend an appropriate locking system.
 - Discussion is focusing on whether an electronic application-based lock would be more effective, or if a PIN code system is better.
 - The group made recommendations to discuss the locking system with Campus Safety as they will be need to make sure that the Pods are vacant every night before the campus closes.
 - Ideas from the group for different locking systems include a magnetic strip attached to a student/employee identification card or a key fob.
 - The group also recommended that the campus purchase and install the Pods in phases.
 - Phase 1: Pilot installation of several Mamava Pods—test out the locking system, safety, and effectiveness of the Pods on the Mt. SAC campus.
 - Phase 2: Purchase and installation of additional Pods as needed.

6. CENTRAL CAMPUS INFRASTRUCTURE (IIIB)

A. Carol Minning gave an overview of the Central Campus Infrastructure project.

- The existing underground utilities on campus are both aging and are not enough to meet future campus needs and must be replaced in order to accommodate campus growth.
- To complete this project, construction crews must dig 18 feet below Miracle Mile.
 - To accommodate the construction, there will be a universal walkway starting at Lot D, passing Buildings 61, 11, and 10, going up to Miracle Mile.
 - An accessible pedestrian route has been identified and maps highlighting the routes have been sent out to all students.
- A drive path has been established with two routes—one for access to buildings, and one for construction access.
 - A construction worker will be directing vehicular and pedestrian traffic at a controlled stop sign area to ensure safety.
- The project will be going to the Division of the State Architect (DSA) in July 2019.

7. STUDENT CENTER AND CENTRAL CAMPUS INFRASTRUCTURE TREE REMOVAL PRESENTATION (III B)

- A. Carol Minning reviewed a map (created by the Grounds department) of the Student Center and Central Campus Infrastructure project area which indicates the different types of existing trees that will need to be removed in order to support the construction of this project.
- B. Jared Bohonus, Associate from Ridge Landscape Architects, reviewed the existing trees that will be removed, and their proposed replacements.
 - Along Miracle Mile, new Camphor, California Sycamore Trees, and Brisbane Box Trees are proposed.
 - Jared stated that there is a current trend away from using Eucalyptus trees on campus, instead using California water-friendly (minimal water use) trees are recommended.
- C. There are currently several one-of-a kind trees in the area that will need to be removed.
 - Iron Red Bark, Samuel Ash, and Arizona Ash
- D. There are three kinds of “protected trees”:
 - Coast Live Oak, California Sycamore, and California Walnut.
 - We are removing some Oak and Sycamore trees from this area; therefore, will need to replace these trees elsewhere on campus.
 - The most likely area is the new landscape area south of Student Center that will be constructed with the new Bookstore building.
- E. Woodward Dike, Owner of Woodward Dike Associates, stated that tree replacements on campus would be diversified (biodiversity is a current trend) to avoid the potential negative impacts of beetles or diseases that could destroy an entire section of uniform trees.
- F. The group agreed that tree removal and replacement needs to be reviewed with faculty members in the Agricultural Sciences Department, and specifically the Horticulture program, as trees are often used for teaching purposes.
 - Mika, Carol, and the consultants will meet with Horticulture and Biology faculty and Grounds staff to review the tree removals and discuss appropriate replacements and additions that will support curriculum and are needed for teaching purposes.
 - The group recommended that the landscape area south of the Student Center and associated with the Bookstore building be used for “curriculum” trees.

8. PROJECT UPDATES (III B)

- A. Row Buildings Demolition:
 - Carol Minning stated that the Row Buildings would be demolished once the spring 2019 semester has been completed.
 - There is asbestos and lead paint issues related to these buildings, so a systematic demolition has been planned and an abatement crew will ensure that the buildings are demolished correctly and safely.
 - Rodent traps will be set around the construction site as a part of this effort.
- B. Student Center:
 - Carol stated that the Student Center project would be going to the Division of the State Architect (DSA) in May 2019.
- C. Draft 2018 EFMP Environmental Impact Report (EIR):
 - Mika stated that the Draft 2018 EFMP EIR has now been published and is available for public comments.

9. NEXT STEPS

- A. The next Facilities Advisory Committee meeting will be held on May 13, 2019.

FUTURE MEETINGS

Monday, May 13, 2019, 10:00 a.m. - 12:00 p.m.
 Monday, June 10, 2019, 10:00 a.m. - 12:00 p.m.
 Monday, July 8, 2019, 10:00 a.m. - 12:00 p.m.