

Attending:

<input type="checkbox"/>	Joumana McGowan (Co-Chair)
<input type="checkbox"/>	Gary Enke
<input checked="" type="checkbox"/>	Kate Morales
<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Alexis Carter (Guest)

<input checked="" type="checkbox"/>	Michelle Sampat (Co-Chair)
<input type="checkbox"/>	Grace Hanson
<input checked="" type="checkbox"/>	L.E. Foisia
<input type="checkbox"/>	
	Joan Sholars (Liaison)

<input checked="" type="checkbox"/>	Kristina Allende
<input checked="" type="checkbox"/>	Barbara McNeice-Stallard
<input checked="" type="checkbox"/>	Emily Woolery
<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Rosa Royce (Liaison)

<input type="checkbox"/>	Meghan Chen
<input checked="" type="checkbox"/>	John Barkman for Annel Medina
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	Pedro Suarez (Guest)
<input checked="" type="checkbox"/>	Lisa E. Jackson (Recorder)

AGENDA

	Item/Comments	Time	Discussion/Outcome
1.	Approval of the March 13, 2019, minutes:	5 mins	<ul style="list-style-type: none"> Remove the mark by Emily Woolery's name as she did not attend the meeting. Remove Faculty (non-credit) from attending Item 3 – strike the sentence “attendance was poor” Item 4 – remove “<i>moment to review</i>” <p>All were in favor to approve the minutes with the above-noted corrections.</p>
2.	Budget Liaison Report: (Joan, Rosa, and Michelle)	5 mins	<p>Rosa reported that the Budget Committee finalized their Purpose to align more with items related to the budget and the college finances and it reads as follows:</p> <ul style="list-style-type: none"> The Budget Committee is the primary governance body for the developing, recommending, and evaluating policies and procedures for institutional planning and it's relation to its integration to the budget process in all aspects of college finances. There was some discussion about the budget development guide. The college is in the process of changing the budget system by implementing Questica. The implementation of this new system could potentially change some of the dates. Michelle stated that she shared the IEC Purpose, Function, and Membership statement with the Budget Committee. There was discussion as to whether or not the two Purpose, Function, and Memberships overlapped significantly and how institutional planning is different from budget processes planning. Michelle also shared that all PIEs are now publicly posted online.

3.	<p>Expanded PAC Suggested Agenda: (Barbara and Michelle)</p> <ul style="list-style-type: none"> • Opening (Dr. Scroggins) • Local Goal Setting Update (handout) • Institution Set Standards (ISS) • Strategic Plan (handout) • Wrap-up (Dr. Scroggins) 	25 mins	<p>Co-chairs met with Barbara to discuss the agenda for Expanded PAC which include:</p> <ul style="list-style-type: none"> • Opening (Dr. Scroggins) • Local Goal Setting Update (handout) • Institution Set Standards (ISS) • Strategic Plan (handout) • Wrap-up (Dr. Scroggins) <p>Barbara provided a brief overview and distributed handouts which was followed by a group exercise.</p> <p>Group 1 – Reviewed the <i>Local Goal Setting</i> document.</p> <ol style="list-style-type: none"> 1. Focused on the local goal-setting document and had difficulties reconciling the local-goal setting data with the ACCJC data. 2. Noted that degrees and certificates are combined on heat map. 3. How could this be discussed at Expanded PAC? What have we been doing to improve? What interventions are being done and what are the next steps. 4. Are we sharing the heat map information? Is this supposed to go back to faculty units so that they can incorporate this into their PIEs? 5. Wow - how do we keep it all straight? <p>Group 2 reviewed <i>Student Equity & Achievement</i> (SEA)</p> <ol style="list-style-type: none"> 1. Disproportionate impact is not better with the transfer to 4-year universities. 2. There is a new gap that has emerged with our foster youth. 3. Disproportionate impact is improving for degrees and certificates earned by 19 or less and 55 and older. Improvement noted at both the lower and upper end of the age groups.
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4.	<p>PIE Update: (Michelle and Pedro)</p> <ul style="list-style-type: none"> • Calendar (handout) • Budget/IEC Joint Meeting (4/24/19 proposed date) 	20 mins	<p>The group reviewed the Integrated Planning and Budgeting Process calendar.</p> <ul style="list-style-type: none"> • With Questica, we may have to look at the calendar again for 19/20. • We need to have a joint Budget Committee meeting, but we aren't sure about what recommendations we would have for our part of the calendar. • We are responsible for providing the President with our goals in June. • July 15 – Instructional and Administrative Unit PIE summaries with resource requests due to VPs – the manager PIEs. • On the Instruction side, resource requests are due to Laura by the end of June.
5.	<p>Strategic Plan Process: (Barbara)</p> <ul style="list-style-type: none"> • Strategic Plan Update • Data 	20 mins	<p>There was a brief review of the Strategic Plan document. We need to think about what we are trying to do and map to the goals.</p>

			There was discussion regarding the ticker and what data what help us measure our goals.
6.	Future Agenda Items:	15 mins	
Future Meetings: 4th Wednesday of each month from 1:30pm-3:00pm – Building 4 Room 2440 April 24 May 22 June 12 (if needed)			