

Attending:

X	Richard Mahon(Co-Chair)		Faculty – Student Services (Senate appointee)		(CSEA 651)	X	Joan Sholars (Budget Liaison)
X	Barbara McNeice-Stallard (Co-Chair)	X	Rocio Avila (Faculty Accreditation Coordinator)	X	Michelle Sampat, AD Instructional Services	X	Rosa Royce (Budget Liaison)
X	Chisa Uyeki (Co-Chair)		TBD (Assistant Faculty Accreditation Coordinator)		Alexis Carter (HR)	X	Kristina Allende, Faculty Credit
	[AS President or Designee]		TBD (Student Rep)		Meghan Chen, Instructional Services	X	Pedro Suarez (Guest)
X	L.E. Foisia (Faculty noncredit)	X	Mark Fernandez (CSEA 262)	X	Grace Hanson/Tom Mauch (Student Services)		
X	Loni Nguyen (Faculty Outcomes Coordinator)	X	Kate Morales (IT)	X	Joumana McGowan, AVP, Instruction		Lisa E. Jackson (Recorder)

AGENDA

Item/Comments		Time	Discussion/Outcome
1.	Welcome	1:30	
2.	Approval of the Agenda	1:30	<ul style="list-style-type: none"> L.E. Foisia added as a member Barbara requested to postpone the discussion of Item 7 until the 9/23 meeting
3.	Approval of the Minutes (May 27 Meeting)	1:30	<ul style="list-style-type: none"> Minutes were approved as submitted
4.	Announcements <ul style="list-style-type: none"> PAC Update (Barbara) 	1:35	<ul style="list-style-type: none"> Expanded PAC on November 18 and to be discussed at the 9/23 meeting. Please hold November 18, 3pm for Expanded PAC. Roundtable introduction by Committee members
5.	Committee Goals, Purpose & Function (will be deferred to Sept. 23)	1:40	<ul style="list-style-type: none"> To be discussed at 9/23 meeting
6.	Strategic Plan, Fall Summit, Expanded PAC (Chisa, Richard) PAC’s June 24, 2020 meeting discussed IEC’s Purpose, Function, and Membership . As a result of that meeting, PAC provided IEC with the following: <ul style="list-style-type: none"> A larger discussion is needed to identify a subcommittee that would work on program review and its integration into the College Strategic Plan. There should also be a subcommittee that would specifically work on updating the strategic plan. This would free IEC overall and enable them to do the larger scale integration of program planning, institutional planning, and the use of data that’s both in developing planning and accountability reporting. 	1:40	<ul style="list-style-type: none"> During June PAC meeting there was a report out about our work. Dr. Scroggins suggested that for IEC to maximize effectiveness, we have to be good at recognizing other Committees on campus. Richard, Audrey, and Senate Leadership to meet later to discuss the Fall Summit. <ul style="list-style-type: none"> Considering including the Outcomes Committee on the agenda to present assessment in a meaningful way to faculty. PIE planning team, Outcomes Committee, and faculty leaders doing Title V work – will be asked to conduct breakout sessions/presentations to elevate awareness. The integration of this work will be documented and presented at Expanded PAC in November as IECs progress towards the Strategic Plan.

- Chisa Uyeki and Grace Hanson will take this back to IEC. Dr. Scroggins is available to share his perspective at their meeting.

We have a projected date of Oct. 30 for the fall summit.

- We would also look at all of those trying to answer the question about how each helps to move the needle on equity.
- Discussed short summary presented at June Board meeting which shows that we continue to struggle with African American and Latino students and parity.
 - Barbara stated that the work RIE does is quite extensive across campus.
 - RIE job is to support the areas across campus that have categorical or state and/or federal funding. A lot of this funding is directly tied to proving equity, diversity, and inclusion across campus.
 - Providing support to Title V data coaches.
 - Podcast from Daniel Berumen is available that can provide additional information for data coaches.
- Chisa shared her three priorities for Senate this year:
 - Integration of Guided Pathways, Equity, and Sustainability.
 - Senate is looking at appointments, and making sure that student's needs are met.
 - All changes are to support improved communication.
- Rocio reminded the group about the three projects the college committed to in the QFER.
 1. KPIs
 2. Integrating Support Programs
 3. Pathways
 - KPIs still being reviewed and need to be set.
 - Guided Pathways - completed the metrics for the maps, developed a website for Guided Pathways, continue to finalize all of the maps and updated, funded several mini-grants and will continue with those projects as Guided Pathways continues.
 - Work being done with accreditation is aligned with the work the Senate is doing.
 - We have a tremendous amount of strategic planning going on, but don't quite have a plan that recognizes that work and reflects back to the college community.

			<ul style="list-style-type: none"> • Tom reported on an initiative the college is working on which is EAB for the purpose of finding a better way to communicate with students. <ul style="list-style-type: none"> ○ The goal is to be able to send positive messages to students and act as an early alert system. ○ There is also an educational planning feature, but will still continue to use Degree Works. ○ EAB also has the ability to do one-touch registration and generates a time management worksheet. ○ Still in the beginning stages and will take some time to roll out campus wide. • Richard referenced that we are in dialogue with a vendor about who is about to do significant software program update. <ul style="list-style-type: none"> ○ We need a tool that fits the way our Chairs and faculty work. • Richard asked the Committee to think about the gaps where communication breaks down and needs to be more robust. • Chisa asked for clarification regarding the Committee's goals vs the college goals. Relooking at the goals will be something the Committee does as part of the strategic planning process.
7.	ACCJC Annual Report: Stretch Goals / Institution-set Standards (ISS) (Barbara)	2:00	To be discussed at the 9/23 meeting.
8.	IEC Sub-Committee: PIE & Power BI (Business Intelligence) (Barbara & Michelle) There are already many Power BI dashboards across campus: <ul style="list-style-type: none"> #1 Dashboards for ACCESS: John Barkman, Jaime Rodriguez, RIE #2 Dashboards for equity, diversity, and inclusion: Jaime Rodriguez, John Barkman, Michelle, Barbara #3 Dashboards within PIE: Michelle, Pedro, Barbara #4 Dashboards for Student Services: Pedro #5 Dashboards for Completion Center: Francisco Dorame, Pedro #6 Dashboards for Enrollment: Joumana & Daniel Berumen from RIE #7 Dashboards for any others? 	2:20	<ul style="list-style-type: none"> • Barbara provided an overview of Dashboards and how they provide data related to student performance. <ul style="list-style-type: none"> ○ Dashboards can be viewed in PIE. Please reach out to Pedro should you need assistance with accessing those dashboards. ○ Data dashboards are also available for equity, diversity, and inclusion. ○ For information about specific dashboards and who is able to provide assistance, please refer to the information in agenda item 8. ○ For any faculty interested in accessing these Dashboards will need access to the share point. It's a simple request – please contact Pedro Suarez for assistance.

			<ul style="list-style-type: none"> ○ Data coaches to get training on Dashboards in the near future. ○ Volunteers are needed for subgroup to review Dashboards. Loni and Pedro agreed to volunteer.
9.	PIE Update (Michelle & Pedro)	2:40	<ul style="list-style-type: none"> ● Michelle reported that last spring there was a significant modification to unit PIEs and what was required in unit PIEs and only one part needed to be completed. <ul style="list-style-type: none"> ○ Deadline extended to accommodate for everything that happened last semester. ○ Manager PIEs due August 1 and VP PIEs due October 1. ○ Michelle and Pedro are working to ensure that the VPs have the support needed to complete their PIEs. ○ Meeting with PIE ninja team next week. Considering name change and formalizing as a sub-committee. ○ Nuventive upgrade forthcoming and we cannot use both systems. Need to determine which version will be used. Using the new version means a massive redesign of PIE. ○ The subcommittee of the PIE team will have a lot work to do in terms of giving feedback and bringing recommendations to IEC.
Future Meetings: 4th Wednesday of each month from 1:30pm - 3:00pm – via Zoom (Sept. 23; Oct. 28; Nov. 25)			

❖ Please hold November 18, 1:00-3:00pm for Expanded PAC