



*Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)*

### **Funding Request for Adjunct Involvement in Departmental Outcomes Activities**

Name:

Department/Division:

Email:

Campus Phone:

Meeting date:

Meeting duration in hours<sup>1</sup>:

Number of adjunct faculty estimated to attend:

#### **What will you discuss at this meeting?**

1) List services, courses, or programs to be discussed at this meeting.

2) What component of the outcomes assessment process will you discuss? Check all that apply.

Outcomes statements

- x Means of assessment / criteria for success
- o x Summary of data
- x Use of results
- x Alignment of outcomes

3) What do you expect to accomplish as a result of this meeting? Provide some detail below.

**Save this form and submit it as an attachment via email to [outcomes@mtsac.edu](mailto:outcomes@mtsac.edu).**

- Once received, requests are reviewed by (1) the Outcomes Committee and (2) the Vice President of Instruction. Requests may be returned for additional information.
- Once approved, departments will be notified and time sheets will be given. Payment is made according to the non-teaching rate. For more information, see the Faculty Agreement, Appendix C, *Non-Teaching Faculty Assignments and Non-Teaching Grant Project Specialists*.

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<sup>1</sup> Note: There is a 3 hours maximum funding per academic year per adjunct.