



Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)

12-1220 • 1st and 3rd Tuesdays • 2:45-4:15pm

AGENDA (September 6, 2016)

Attendance:

	Fawaz Al-Malood Associate Dean, Business	X	Doug Mullane, Professor Humanities & Social Sciences	Vacant (Student) Associated Students
X	Jonathan Hymer, Professor Technology & Health		Jim Ocampo, Director Student Services	Vacant (Faculty) Arts
X	Eddie Lee, Professor Student Services	X	Annel Medina Tagarao Research & Institutional Effectiveness	Vacant (Faculty) Business
X	Mark Lowentrou, Co-Chair Associate Dean, Arts		Lori Walker, Professor Library & Learning Resources	Vacant (Faculty) Continuing Education
	Clark Maloney, Professor Kinesiology, Athletics, & Dance	X	Emily Woolery, Co-Chair, Professor, Library & Learning Resources	Vacant (Faculty) Natural Sciences

Guest: Parisa Mahjoor, Professor, Chemistry

Approval of Minutes: Minutes from June 7, 2016 committee meeting were approved.

Old Business

- President's Awards for Excellence and Innovation in Teaching and Learning
 - Emily and Mark will present the President's Awards at the September 14 Board of Trustees meeting:
 - Outstanding Basic Skills Efforts: Statway Implementation (Professors Scott Guth, Paula Young, and Art Nitta)
 - Outstanding Curriculum Efforts: Paralegal Program (Professors Catherine McKee, Martin Ramey, and Abby Wood)

New Business

- Funding Request for Adjunct Outcomes Participation
 - Adult Basic Education (ABE): Committee members reviewed this request and recommended approval.
 - Action: Emily will forward this recommendation for ABE to Dr. Malmgren for final approval.
 - Learning Assistance – Math: Because the committee does not meet in the intersessions, Annel, Mark, and Emily and reviewed this request by email and recommended it for approval on August 22.
 - Library: This request was reviewed and received committee approval by email on June 9.

- Four-Year Review and Outcomes Assessment Cycles
 - Annel, Mark, Emily conducted a review of outcomes assessment work for courses that are in the four-year review process. TracDat was not updated for multiple courses. Members suggested a couple of reasons for this delay:
 - Did departments wait to update courses due to the TracDat upgrade?
 - Was information lost during the upgrade?
 - Action:
 - The Committee will remind faculty TracDat 5 is ready for use.
 - Emily and Kate will offer more TracDat 5 training sessions through Professional and Organizational Development.
 - Emily is following up on courses previously reviewed during the 2014 and 2015 outcomes projects.

- Committee Membership
 - It is expected that three new committee members will be confirmed at the September 14 meeting of the full Academic Senate.

- Student Project on Outcomes Awareness
 - There is no new information about this student project.
 - Action: Emily will request status from Associated Students.

- Welcome Letter to Campus
 - In previous years, the Outcomes Committee sent a letter to the campus at the start of each semester with updates and reminders about outcomes assessment activities.
 - Action: Emily will start a draft letter, which will be shared with committee members prior to sending it out.

Open Issues (tabled until further notice)

- Accreditation
 - 2017 Self-Evaluation – sections including outcomes:

I.B.2	I.B.6	II.A.9	II.A.10	II.A.11	II.A.12
II.A.13	II.A.16	II.B.3	II.C.2	III.A.6	

http://www.mtsac.edu/accreditation/college_accreditation/2017/self-study.html
 - Save the Dates!
 - Spring Flex Day – TBA (maybe mock interviews)
 - Site Visit – March 6-9, 2017