



*Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)*

4-2460 • 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays • 2:45-4:15pm

## MINUTES (December 5, 2017)

### Attendance:

X	Fawaz Al-Malood Associate Dean, Business	X	Mark Lowentrout, Co-Chair Associate Dean, Arts	X	Doug Mullane Professor, English, Literature and Journalism
X	Christina Cammayo Professor, Nutrition and Food	X	Parisa Mahjoor Professor, Chemistry	X	Jim Ocampo Director, Assessment and Matriculation
	Mary Ann Gomez-Angel Professor, Adult Basic Education		Clark Maloney Professor, Kinesiology	X	Lori Walker Professor, Learning Assistance
X	Jason Hayward Professor, Counseling		Karen Marston Professor, Music	X	Emily Woolery, Co-Chair Professor, Library
X	Jonathan Hymer Professor, Electronics and Computer Technology	X	Annel Medina Tagarao Educational Research Assessment Analyst		Vacant Student, Associated Students

**Approval of Minutes:** Committee members approved minutes from our November 21, 2017 meeting.

### Old Business

- 2017 ACCJC Letter and Visiting Team Report
  - Kristina Allende, Faculty Accreditation Coordinator, communicated to Emily her interpretation of the ACCJC recommendation that SLOs must be provided on the syllabus. Per Kristina, the College must explain how we have responded to the recommendation in the Midterm Report. Ignoring a recommendation could result in sanctions.
  - Action: Emily will work with the Curriculum and Instruction Council and Academic Senate to discuss next steps for making our recommendation to the College. Emily noted work on the recommendation would continue when we return in Spring Semester, 2018.
- Outcomes Assessment and Multiple Measures Implementation
  - Annel worked with Research and Institutional Effectiveness to identify reports about MM implementation. Committee members asked Emily to forward the documents via email.
  - Actions: Committee members will review the documents and share ideas of how the Outcomes Committee can support MM implementation.
- President's Award for Excellence and Innovation in Teaching and Learning
  - Committee members discussed how to improve the nomination instructions and rubric for these awards. Suggestions for improvement include:

- Modifying the award title and categories
- Adding new categories, such as:
  - student support areas
  - CTE areas
- Sharing good examples of nomination documents
- Providing preparation workshops
- Creating catchy announcements
- Action: Emily will review the award materials, with input from Annel and Mark, during Winter Intersession, 2018. She will present drafts to the committee in spring.

### **New Business**

- Funding Request for Adjunct Involvement in Departmental Outcomes Activities
  - Emily anticipates a funding request from the Library and Learning Resources Division for a retreat to be held in January 2018. When received, Annel, Emily, and Mark will review the request and forward it to Dr. Malmgren for approval.
- Outcomes Style Guide Task Force
  - Meetings will occur when we return in Spring Semester, 2018.
  - Action: Task force members will share their spring availability with Emily.

### **Open Issues** (tabled until further notice)

- Student SLO Project