



*Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)*

12-1220 • 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays • 2:45-4:15pm

## MINUTES (April 3, 2018)

### Attendance:

X	Fawaz Al-Malood Associate Dean, Business	X	Chris Jackson, Professor, Kinesiology	X	Doug Mullane Professor, English, Literature and Journalism
X	Christina Cammayo Professor, Nutrition and Food	X	Mark Lowentrout, Co-Chair Associate Dean, Arts		Jim Ocampo Director, Assessment and Matriculation
X	Mary Ann Gomez-Angel Professor, Adult Basic Education		Parisa Mahjoor Professor, Chemistry	X	Lori Walker Professor, Learning Assistance
X	Jason Hayward Professor, Counseling	X	Karen Marston Professor, Music	X	Emily Woolery, Co-Chair Professor, Library
X	Jonathan Hymer Professor, Electronics and Computer Technology	X	Annel Medina Tagarao Educational Research Assessment Analyst		Vacant Student, Associated Students

**Approval of Minutes:** Committee members approved minutes from the March 20, 2018 meeting with minor corrections.

### Old Business

- 2017 ACCJC Letter and Visiting Team Report
  - The Outcomes Committee's recommendation to require SLO statements be placed on course syllabi will be an action item at the 4/12 full Senate meeting. Committee members are encouraged to attend this meeting if their schedule permits.
- President's Award for Excellence and Innovation in Teaching and Learning
  - Dr. Scroggins approved a revised format for these awards. Awards will be given in four categories: Academic and Student Support, Career and Technical Education, Skills Development, and Transfer Preparation. \$1,500 will be awarded in each category - \$1,000 to the winning department and \$500 to the winning faculty associated with the award.
  - Committee members agreed to the following timeline for the awards process:
    - April 27 – application deadline
    - May 1 – first discussion
    - May 15 – second discussion and decision
      - If deadline extension required:
      - May 4 or 7 – application deadline
      - May 15 – first discussion
      - June 5 – second discussion and decision

- Outcomes Committee Purpose and Function Statement
  - President's Advisory Council (PAC) requested term limits for the Vice Presidents' appointments to the Outcomes Committee. Committee members directed Emily to get more information about the request:
    - Where did this recommendation to set term limits come from?
    - Were the Vice Presidents consulted in this recommendation?
    - Action: Emily will bring this information back to the committee, when available.
  - An inquiry was made about appointing a manager from the School of Continuing Education (SCE) to the Outcomes Committee. Because SCE primarily hires adjunct faculty, an SCE manager might have broader influence in communicating information to the SCE areas. Changes to membership require a rationale with approval by the Academic Senate.

### **New Business**

- Funding Request for Adjunct Involvement in Departmental Outcomes Activities
  - Committee members approved a request to compensate adjunct faculty in the Education for Older Adults/Adults with Disabilities Program for their participation in an outcomes-focused meeting.
    - Action: Emily will forward the request to Dr. Malmgren.
  - Committee members accepted the follow-up report from the Music Department.
  - Committee members discussed a request to modify the process for allocating these funds to departments. Members feel the process to request these funds is fairly simple. Additionally, giving funds to every department would be costly and would still require an approval step. Because only one concern about the process has been heard, committee members agreed to make no changes to the process. However, we agreed to reconsider the issue if other concerns are expressed. Finally, it was suggested that a reminder be sent out to the campus that all departments may request this funding.
    - Action: Emily will send a reminder about this process to the campus listserv.

### **Open Issues** (tabled until further notice)

- Outcomes Assessment and Multiple Measures Implementation
- Student SLO Project